EasyBlog Editor

🐹 System 🗸 Users 🗸 Menus 🗸 Content 🗸	Components - Extensions -	Help 👻 SP Page Builder 👻	Grant PUD 🗗 💄 🗸
🖉 Plugins	武 JSitemap PRO Akeeba Backup		Grant PUD
🗹 Edit 🗸 Enable 🔇 Disable 🔽	Banners		Help Options
	Contacts		
	EasyBlog >	Settings	
starlite Q Sea	JCE Editor	Auto Posting	
	Joomla! Update	Posts	Element Access ID
	Messaging >	Blocks	
System - StarLite Notification E	Multilingual Associations	Custom Fields n	slnotificationbar Public 10135
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Under the **Components** pulldown, click on **EasyBlog**.

By default, your first view will be a rundown of recent posts and analytics.

To quickly create a new post, click "New Post" in the upper left hand corner.

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E	EasyBlog	
	New Post	Options
æ	Dashboard	Dashboard
	ACL	This is the main section of EasyBlog. It gives you a brief overview of what's going on with the site.
Φ	Settings	
Ā	Themes	Recent Activities
C	Auto Posting	Filters: Posts Comments Pending Reactions
ľ	Posts	
Ħ	Categories	3 Posts
۲	Tags	2
	Custom Fields	
•2	Comments	10
٢	Reactions	
۲	Authors	16th Jul 17th Jul 18th Jul 19th Jul 20th Jul 21st Jul 22nd Jul
2	Feed Importer	4H kids get super safety demonstration Super User O 2019-07-22 18:19
8	Blocks	Grant PUD receives national award for community service 🔒 Super User 🕐 2019-07-19 08:49
	Mail Activities	
14	Languages	Grant PUD bond rating upgraded amid strong finances, financial outlook

🖓 Location 🛛 🖾 Post C	Cover		Once pu	biisnea, the post wi	ill appear on the blog li	isting
NEWS -						
Enter a blog title			Preview Post			
Permalink: Edit			/ Pos	st	🖗 B	locks
Enter your text here			General Creation Date Publish Date		ul, 2019 19:35 🍏 ul, 2019 19:35 🍏	
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Select a template to beg You may quickly start writing a po		late from the site			ete.	
		late from the site	e or you may start with	n a blank templa	•	1 se
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You may quickly start writing a po	st by using a pre-created templ		e or you may start with	n a blank templa	ite.	1 se

The first step to creating a new post is to select the template to build from. For most simple posts, we find it easiest to just select "Blank Post"

Back Insert Block Media Posts Location Post Cover	Publish Post Once published, the post will appear on the blog listing			
NEWS -	Save Draft			
Enter a blog title	Preview Post			
Permalink: Edit	🖋 Post 🕞	Blocks		
Enter your text here	GeneralCreation Date22nd Jul, 2019 19:35Publish Date22nd Jul, 2019 19:35			
	Custom Notifications Public Guest Manager Administrator			
	Category News - Primary 1 Newsletter	1 selected		

Within each post, there is an option under Category to select whether the post is for News (set by default) or Newsletter.

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V Location Solution Example 1			
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To add content, simply click on any of the text blocks within the template and type/ paste your content in place.

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V Location 🔚 Post Cover	Q Search Blo	ocks			
NEWS -	Layout				~
Enter a blog title Permalink: Edit Insert Block + 20 + ×	H Heading Di Section	Text	Tabs	Columns	Table
2	Elements				~
	∎ Note	66 Quotes	Buttons	Links	≻_ Code

To add other types of content, click on the "Insert Block" icon on any block of existing content, and select a new type from the menu on the right.

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To remove any content blocks that you don't need, simply click the X (Delete) icon at the bottom of every content block.

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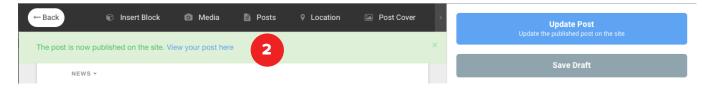
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← Back	✿ Click on a dropzone to move your new block to.	Insert Block				0
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To move any content block, simply click the move icon and then select the available block where you'd like to move it.

← Back	🗑 Insert Block 💿 Media 🖺 Posts 9 Location 🔚 Post Cover	>	Publish Post Once published, the post will appear on the blog listing			
	NEWS - Enter a blog title		 Preview Post 	Draft		
	Permalink: Edit		<i>₿</i> Post	🖗 Blocks		
	Enter your text here			Jul, 2019 19:35 🛗 Jul, 2019 19:35 🛗		
			Custom Notifications Public Guest Manager			

When you're post is complete, simply click "Publish Post" in the upper right hand corner.





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Once your article is published, you can click the alert at the top of the page to view your post.



If you are logged in on the front-end, you can also edit any existing post by clicking the small pencil icon in the upper right hand corner.