

A G E N D A

**GRANT COUNTY PUBLIC UTILITY DISTRICT
30 C Street SW – Commission Meeting Room
Ephrata, Washington
COMMISSION MEETING
Tuesday, September 12, 2023**

An Executive Session may be called at any time for purposes authorized by the Open Public Meetings Act

- 8:30 a.m.** Executive Session
- 9:00 a.m.** Commission Convenes
Review and Sign Vouchers
- 9:30 a.m.** Reports from staff
- 12:00 Noon** Lunch
- 1:00 p.m.** Safety Briefing
Pledge of Allegiance
Attendance
Public requests to discuss agenda items/non-agenda items
Correspondence
Business Meeting

1. Consent Agenda

Approval of Vouchers

Meeting minutes of August 22, 2023

2. Regular Agenda

3. Review Items For Next Business Meeting

XXXX – Resolution Adopting Salaries for Commission Appointees.

XXXX – Resolution Superseding Resolution NO. 9010, Relating to Amending Rate Schedule No. 19 - Commercial Fast Charging Electric Vehicle Service.

Motion authorizing the General Manager/CEO to execute Change Order No. 5 to Contract 130-4026A with Wesco – Anixter Inc. approving the pay of past due invoices of April, May and June 2023 in the amount of \$69,702 increasing the amount of the existing contract of \$500K and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 5. (xxxx)

4. Calendar

5. Reports from Staff (if applicable)

6. Adjournment

CONSENT AGENDA

Draft – Subject to Commission Review

REGULAR MEETING OF PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY

August 22, 2023

The Commission of Public Utility District No. 2 of Grant County, Washington, convened at 8:30 a.m. at Grant PUD's Main Headquarters Building, 30 C Street SW, Ephrata, Washington and via Microsoft Teams Meeting / +1 509-703-5291 Conference ID: 596 502 173# with the following Commissioners present: Nelson Cox, President; Tom Flint, Vice-President; Terry Pyle, Secretary; Larry Schaapman, Commissioner and Judy Wilson, Commissioner.

An executive session was announced at 8:30 a.m. to last until 8:55 a.m. to review performance of a public employee pursuant to RCW 42.30.110(1)(g), to discuss lease or purchase of real estate if disclosure would increase price pursuant to RCW 42.30.110(1)(b), and to discuss pending litigation pursuant to RCW 42.30.110(1)(i). The executive session concluded at 8:55 a.m. and the regular session resumed.

The Commission convened to review vouchers and correspondence.

The Commission recessed at 9:14 a.m.

The Commission resumed at 9:30 a.m.

A round table discussion was held regarding the following topics: contact from Crescent Bar customer regarding Radio Frequency Interference (RFI); request for information related to the process for notifying customers of new construction when existing easements are in place; Grant County Fair recap; Safety and impacted departments are monitoring Air Quality Index (AQI) and making adjustments for outdoor work when necessary; Kevin Nordt celebration scheduled for Wednesday, August 23 at 1:00 p.m.; and update from recent Bonneville Power Administration (BPA) Meeting with Mid-C Managers.

Jordan Rang, Safety Coordinator, presented the Safety Report.

Rosalie Black, Public Affairs Officer, presented Safety training topic *Courageous Conversations – Daring to Care*.

Matt Moots, Contractor, provided information on the West Canal (WC) & Quincy Foothills (QF) Transmission Contract Award.

The Commission recessed at 10:17 a.m.

The Commission resumed at 10: 10:25 a.m.

Aaron Kuntz, Senior Manager of EPMO, provided the EPMO report.

Trade association and committee reports were reviewed.

An executive session was announced at 11:10 a.m. to last until 11:50 a.m. to review performance of a public employee pursuant to RCW 42.30.110(1)(g). The executive session concluded at 11:50 a.m. and the regular session resumed.

The Commission attended a lunch meeting with Grant County Commissioners.

Consent agenda motion was made Mrs. Wilson and seconded by Mr. Flint to approve the following consent agenda items:

Payment Number	134251	through	134747	\$21,085,941.30
Payroll Direct Deposit	221695	through	222517	\$2,450,628.48

Payroll Tax and Garnishments	20230809A	through	20230809B	\$1,063,875.44
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Meeting minutes of August 8, 2023.

After consideration, the above consent agenda items were approved by unanimous vote of the Commission.

Resolution No. 9027 relative to filing of the 2024 proposed budget was presented to the Commission. Motion was made by Mr. Flint and seconded by Mrs. Wilson to approve Resolution No. 9027. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 9027

A RESOLUTION PROVIDING FOR THE FILING OF A PROPOSED BUDGET FOR THE YEAR 2024, SETTING A DATE FOR PUBLIC HEARING THEREON AND AUTHORIZING NOTICE OF SUCH MEETING

Recitals

1. Pursuant to RCW 54.16.080, Grant PUD is required to prepare a proposed budget and file it in its records on or before the first Monday in September;

WHEREAS, the preliminary proposed Budget of Revenue and Expenditures for Grant PUD for the year 2023 is attached hereto as Exhibits A and B; and

WHEREAS, public comment on the proposed budget will be officially open October 12th during the regular scheduled Commission Meeting and the District is planning to schedule public hearings regarding the proposed 2023 budget in the month of October at which any rate payer may appear and be heard for or against the whole or any part thereof.

NOW, THEREFORE BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that the preliminary 2024 budget is hereby made a part of the District’s official records and public comment regarding the proposed 2023 budget shall open October 10th, 2023 during the regular scheduled Commission Meeting and conclude upon adoption of the budget. Notice of scheduled public hearings shall be published at least two consecutive weeks prior to the public hearing in a newspaper printed and of general circulation in Grant County.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 22nd day of August, 2023.

The Commissioners reviewed future agenda items.

Resolution No. 9028 relative to awarding a contract was presented to the Commission. Motion was made by Mr. Schaapman and seconded by Mr. Pyle to approve Resolution No. 9028. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 9028

RESOLUTION ACCEPTING A BID AND AWARDING CONTRACT 130-11724H, FOR WEST CANAL AND QUINCY FOOTHILLS TRANSMISSION LABOR

Recitals

1. Bids were publicly opened on August 9, 2023 for Contract 130-11724H, for West Canal and Quincy Foothills Transmission Labor;
2. Bid proposals were received from the following suppliers/contractors and evaluated by Grant PUD’s staff;

- Sturgeon Electric \$1,054,897.80
- Potelco, Inc. \$1,391,937.00
- Henkels and McCoy \$1,662,527.81

- International Line Builders \$1,859,883.04
- Palouse Power \$3,319,337.56

3. The low bid, submitted by Sturgeon Electric is both commercially and technically compliant with Grant PUD's contract requirements;
4. The bid is less than the Engineer's Estimate of \$1,200,000.00; and
5. Grant PUD's Senior Manager of Power Delivery Engineering and Managing Director of Power Delivery concur with staff and recommend award to Sturgeon Electric as the lowest responsible and best bid based on Grant PUD's plan and specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that the General Manager is authorized to enter into a contract, Contract 130-11724H, for West Canal and Quincy Foothills Transmission Labor with Sturgeon Electric of Troutdale, OR in the amount of \$1,054,897.80 plus applicable sales tax, upon receipt of the required payment and performance bond in a manner satisfactory to Grant PUD's Counsel.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 22nd day of August, 2023

The Commission calendar was reviewed.

New employee, Colin Fay, Senior Accountant, was introduced to the Commission.

A Financial Statement Suite was presented to the board with the following presenters presenting on specific topics:

- Jennifer Sager, Senior Manager of Accounting, reviewed the Finance/Business Services Quarterly Finance Report (QFR).
- Robert Grutko, IT Manager of Software Engineering, and Charles Meyer, Senior Manager of Enterprise Technology, reviewed the Enterprise Technology Quarterly Finance Report (QFR) and the Enterprise Technology Capital Budget versus Actuals Report.
- Jennifer Sager, Senior Manager of Accounting, reviewed the Internal Services Quarterly Finance Report (QFR) and the Internal Services Capital Budget versus Actuals Report.
- Randi Hovland, Executive Services Supervisor/Clerk of the Board, reviewed the Executive Services Quarterly Finance Report (QFR).
- Chris Roseburg, Senior Manager of Operational Excellence, reviewed the Business Advancement Quarterly Finance Report (QFR).
- Chuck Allen, Senior Manager of External Affairs and Communications, reviewed Customer Services and Communications Quarterly Finance Report (QFR).
- Rich Flanigan, Senior Manager of Wholesale Marketing and Supply, reviewed the Customer/Market Analytics Quarterly Finance Report (QFR).
- Thomas Stredwick, Senior Manager of Employee Experience, reviewed the Employee Services Quarterly Finance Report (QFR).
- Terry McKenzie, Senior Manager of Wholesale Fiber, reviewed the Fiber Quarterly Finance Report (QFR) and the Wholesale Fiber Capital Budget versus Actuals Report.
- Ron Alexander, Managing Director of Power Delivery, reviewed the Power Delivery Quarterly Finance Report (QFR) and the Power Delivery Capital Budget versus Actuals Report.
- Dale Campbell, Senior Manager of Power Production Engineering, reviewed the Power Production Quarterly Finance Report (QFR) and the Power Production Capital Budget versus Actuals report.

Bonnie Overfield, CRO; Jennifer Sager, Senior Manager of Accounting; and Amy Thompson, Financial Analyst; reviewed the Financial Report.

An executive session was announced at 2:50 p.m. to last until 3:05 p.m. to review performance of a public employee with legal counsel present pursuant to RCW 42.30.110(1)(g). The executive session concluded at 3:05 p.m. and the regular session resumed.

An additional executive session was announced at 3:05 p.m. to last until 3:25 p.m. to review performance of a public employee with legal counsel present pursuant to RCW 42.30.110(1)(g). The executive session concluded at 3:25 p.m. and the regular session resumed.

There being no further business to discuss, the Commission adjourned at 3:35 on August 22 and reconvened on Tuesday, August 29 at 8:00 a.m. at Grant PUD's Main Headquarters Building, Conference Room E, 30 C Street SW, Ephrata, Washington for the purpose of attending a Hatchery Tour and any other business that may come before the Commission with the following Commissioners present: Judy Wilson, Nelson Cox, Tom Flint, Terry Pyle and Larry Schaapman. A copy of the notice of adjournment was posted to the Grant PUD website.

There being no further business to discuss, the August 22, 2023 meeting officially adjourned at 4:30 on August 29, 2023.

Nelson Cox, President

ATTEST:

Terry Pyle, Secretary

Tom Flint, Vice President

Larry Schaapman, Commissioner

Judy Wilson, Commissioner

REGULAR AGENDA

For Commission Review – 09/12/2023

RESOLUTION NO. XXXX

A RESOLUTION ADOPTING SALARIES FOR COMMISSION APPOINTEES

Recitals

1. The Commission desires to establish the salaries for Commission Appointees as set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, as follows:

Section 1. The adjusted salaries for Commission Appointees is set forth in Exhibit A and shall be effective January 5, 2024.

Section 2. The Commission adds a one-time contribution of _____ (xx) days at eight (8) hours per day to the personal leave (PL) bank of the General Manager/CEO.

Section 3. The Commission adds a one-time contribution of _____ (xx) days at eight (8) hours per day to the personal leave (PL) bank of the General Counsel/CLO.

Section 4. This resolution supersedes any prior resolution relating to Commission Appointee salaries to the extent of any conflict or inconsistency with the salary adjustments set forth in Exhibit A.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 26th day of September, 2023.

President

ATTEST:

Secretary

Vice President

Commissioner

Commissioner

EXHIBIT A
Resolution No. XXXX

Commission Appointee Salaries
Effective January 5, 2024

General Manager / CEO \$ _____

General Counsel / CLO \$ _____

For Commission Review – 09/12/2023

RESOLUTION NO. XXXX

A RESOLUTION SUPERSEDING RESOLUTION NO. 9010, RELATING TO AMENDING RATE SCHEDULE NO. 19 – COMMERCIAL FAST CHARGING ELECTRIC VEHICLE SERVICE

Recitals

1. Pursuant to RCW 54.16.040, Grant PUD is authorized to regulate and control the use, distribution, rates, service, charges, and price of electric energy;
2. Resolution No. 9010 previously adopted Rate Schedule No. 19 Commercial Fast Electric Vehicle Charging;
3. The General Manager and Grant PUD staff recommend amending Grant PUD Rate Schedule No. 19 as set forth in Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that Rate Schedule No. 19 is hereby effective as set forth in Exhibit A.

BE IT FURTHER RESOLVED that as of October 1, 2023, Resolution No. 9010 as it relates to Rate Schedule No. 19 is hereby superseded.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 26th day of September, 2023.

President

ATTEST:

Secretary

Vice President

Commissioner

Commissioner

MEMORANDUM

September 12th, 2023

TO: Rich Wallen, General Manager/Chief Executive Officer

VIA: Ty Ehrman, Chief Customer Officer

FROM: Julio Aguirre Carmona, Program Manager, Rates & Pricing

SUBJECT: Approval of revised Rate Schedule No. 19, Commercial Fast Charging Electric Vehicle Service

Purpose:

To request Commission approval to revise the existing Rate Schedule No. 19 - Commercial Fast Charging Electric Vehicle Service

Discussion:

Rate Schedule No. 19 - Commercial Fast Charging Electric Vehicle Service was recently approved by Grant PUD with an effective date of May 1, 2023. After its approval, Staff became aware of potential situations where it may not be possible or where it would be cost prohibitive to separately meter some Level 3 electric vehicle fast charging loads.

Therefore, Staff proposes certain revisions to the current Rate Schedule No. 19 tariff, to include additional language that clarifies the service characteristics under these potential circumstances. Staff recommends that whenever it may not be possible or practical to separately meter a customer's loads associated with the charging of electric vehicles using a Level 3 fast charging station, the entirety of the load required in that particular premise or account will be aggregated using a single meter and billed at the corresponding rates in effect for Rate Schedule No. 19. This language is consistent with similar provisions in other retail tariffs offered at Grant PUD.¹

Staff also propose to remove the word "Commercial" from the tariff caption and add the term "domestic use", to indicate the availability of this tariff to different users. No changes to the approved rates are proposed for this retail rate schedule.

Recommendation:

To adopt via resolution the attached proposed Rate Schedule No. 19, Commercial Fast Charging Electric Vehicle Service, as revised.

Legal Review: See attached e-mail(s).

¹ See for example Rate Schedule No. 17 – Evolving Industry Service where if any part of a customer's load is classified as subject to this rate schedule, all load measured by that meter is subject to the rates applicable for Rate Schedule No. 17.

RATE SCHEDULE NO. 19
Fast Charging Electric Vehicle Service

Rates shown on this Rate Schedule are set by the Grant PUD Commission and are subject to change at the discretion of the Commission.

AVAILABLE: To eligible retail accounts served by Grant PUD for facilities dedicated for direct current electric vehicle charging. Rate is only available to Level 3 (or above) fast charging stations with monthly loads of no more than 3,000 kW Billing Demand at an individual location. Service can be offered for commercial use, for example, for fleet vehicles and/or public charging stations or domestic use. Other electric usage at the same location shall be metered and billed at the otherwise applicable rate for the corresponding retail account. However, if any part of the load is determined to be used for a Level 3 direct current electric vehicle charging, and the load cannot be separately metered, all loads measured by that account's meter will be aggregated and billed under this rate schedule. This is also including but not limited to any usage from a Level 1 and/or Level 2 electric vehicle charging station sharing a meter with a Level 3 charging station.

EFFECTIVE: With meter readings after October 1, 2023.

SERVICES RECEIVED: Service under this schedule requires a 3-phase 480-volt or greater voltage service as determined by Grant PUD. Multiple service agreements for electric vehicle charging at an individual location are not allowed under this rate schedule.

MONTHLY BILLING RATE: Customer's monthly billing will consist of the following charges:

Basic Charge:	\$ 51.23 per month
Energy Charge:	\$ 0.03454 per kWh for all kWh
Demand Charge:	\$ 7.69 per kW of Billing Demand
Minimum Charge:	\$ 435.73 per month

BILLING DEMAND: The Billing Demand under this schedule shall be the larger of the following demand factors:

- (a) The contract demand, if any.
- (b) The highest 15-minute demand during the billing period as determined by demand meter. Metered demand will be adjusted up to 95 percent power factor on accounts having reactive meters.
- (c) A minimum of 50 kW

TAX ADJUSTMENT: The amounts of any tax levied by any city or town, in accordance with RCW 54.28.070 of the Laws of the State of Washington, will be added to the above charges.

SERVICE: Subject to terms and conditions of the District's Customer Service Policies, as periodically amended.

RATE SCHEDULE NO. 19**~~Commercial~~ Fast Charging Electric Vehicle Service**

Rates shown on this Rate Schedule are set by the Grant PUD Commission and are subject to change at the discretion of the Commission.

AVAILABLE: To eligible retail accounts served by Grant PUD for facilities dedicated ~~solely~~ for direct current electric vehicle charging. Rate is only available to Level 3 (or above) fast charging stations with monthly loads of no more than 3,000 kW Billing Demand at an individual location. Service can be offered for commercial use ~~only~~, for example, for fleet vehicles and/or public charging stations or domestic use. Other electric usage at the same location shall be metered and billed at the otherwise applicable rate for the corresponding retail account. However, if any part of the load is determined to be used for a Level 3 direct current electric vehicle charging, and the load cannot be separately metered, all loads measured by that account's meter will be aggregated and billed under this rate schedule. This is also including but not limited to any usage from a Level 1 and/or Level 2 electric vehicle charging station sharing a meter with a Level 3 charging station.

EFFECTIVE: With meter readings after ~~May-October~~ 1, 2023.

SERVICES RECEIVED: Service under this schedule ~~will be separately metered from other electric usage and requires~~ a 3-phase 480-volt or greater voltage service as determined by Grant PUD. Multiple service agreements for electric vehicle charging at an individual location are not allowed under this rate schedule. ~~Usage from a Level 1 and/or Level 2 electric vehicle charging station sharing a meter with a Level 3 charging station will be aggregated and billed under this rate schedule.~~

MONTHLY BILLING RATE: Customer's monthly billing will consist of the following charges:

Basic Charge:	\$ 51.23 per month
Energy Charge:	\$ 0.03454 per kWh for all kWh
Demand Charge:	\$ 7.69 per kW of Billing Demand
Minimum Charge:	\$ 435.73 per month

BILLING DEMAND: The Billing Demand under this schedule shall be the larger of the following demand factors:

- (a) The contract demand, if any.
- (b) The highest 15-minute demand during the billing period as determined by demand meter. Metered demand will be adjusted up to 95 percent power factor on accounts having reactive meters.
- (c) A minimum of 50 kW

TAX ADJUSTMENT: The amounts of any tax levied by any city or town, in accordance with RCW 54.28.070 of the Laws of the State of Washington, will be added to the above charges.

SERVICE: Subject to terms and conditions of the District's Customer Service Policies, as periodically amended.

For Commission Review – 09/12/2023

Motion was made by _____ and seconded by _____ authorizing the General Manager/CEO to execute Change Order No. 5 to Contract 130-4026A with Wesco – Anixter Inc. approving the pay of past due invoices of April, May and June 2023 in the amount of \$69,702 increasing the amount of the existing contract of \$500K and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 5.

xxxx

MEMORANDUM

Date

TO: Rich Wallen, General Manager/Chief Executive Officer

VIA: Jeff Grizzel, Chief Operating Officer
Ron Alexander, Managing Director of Power Delivery
Chris Heimbigner, Senior Manager of Construction and Maintenance

FROM: John Kemman, District Representative

SUBJECT: Contract 130-4026A with Wesco – Anixter Inc.

Purpose: To request Commission approval of contract invoice adjustments to contract 130-4026A

Discussion: During the process of initiating the new AMI SaaS contract, the existing contract was maintained and invoiced monthly. This pushed the new contract past the \$500K reset value when these invoices were added. This approval is required to pay the past due invoices for April through June of 2023 which bridged the gap until the new contract took effect.

Justification: The justification for these costs is to finalize the closeout of the previous contract and bring the status of the old contract to closed.

Financial Considerations: The cost of the three invoices (April, May, and June 2023) comes to \$69,702. Combined with the new contract this pushed over the 500K reset value.

Recommendation: The District management recommends the commission to approve the payment of the final invoices to close out the previous contract.

Legal Review: See attached email(s).

From: [Ron Alexander](#)
To: [John Kemman](#); [Shelli Tompkins](#)
Cc: [Chris Heimbigner](#); [Michele Mesaros](#)
Subject: RE: Email Approval for Itron contract invoices: 130-4026A CO 5: Comm. Memo
Date: Tuesday, August 29, 2023 12:49:36 PM

Thank you. I approve.

From: John Kemman <jkemman@gcpud.org>
Sent: Tuesday, August 29, 2023 8:02 AM
To: Shelli Tompkins <stompkins@gcpud.org>; Ron Alexander <ralexander@gcpud.org>
Cc: Chris Heimbigner <Cheimbigner@gcpud.org>; Michele Mesaros <mmesaros@gcpud.org>
Subject: RE: Email Approval for Itron contract invoices: 130-4026A CO 5: Comm. Memo

Here is the amended Memo. [@Ron Alexander](#) please approve by 12 Noon for Shelli.

Thanks,

John Kemman
Grant County PUD #2
Construction and Maintenance
Ephrata Service Center
Cell: 253-678-6109

From: Shelli Tompkins <stompkins@gcpud.org>
Sent: Monday, August 28, 2023 4:59 PM
To: John Kemman <jkemman@gcpud.org>
Cc: Ron Alexander <ralexander@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Michele Mesaros <mmesaros@gcpud.org>
Subject: RE: Email Approval for Itron contract invoices: 130-4026A CO 5: Comm. Memo

Hi John,

I did not see Ron's approval after his clarification and the additional verbiage that was proposed.

FYI - The two invoices for the three months comes to \$69,702 not including tax. This is what will be added to Anixter's contract and used for the Change Order No. 5.

Please let me know if you have any questions.

Shelli Tompkins
Procurement Officer

OFFICE 509.906.6983
EMAIL stompkins@gcpud.org

From: John Kemman <jkemman@gcpud.org>
Sent: Monday, August 28, 2023 4:49 PM
To: Shelli Tompkins <stompkins@gcpud.org>
Cc: Ron Alexander <ralexander@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Michele Mesaros <mmesaros@gcpud.org>
Subject: Re: Email Approval for Itron contract invoices: 130-4026A CO 5: Comm. Memo

The memo was an attachment in the initial email of this thread. I sent it in this thread for approval

John Kemman
253-678-6109

From: Shelli Tompkins <stompkins@gcpud.org>
Sent: Monday, August 28, 2023 4:45:34 PM
To: John Kemman <jkemman@gcpud.org>
Cc: Ron Alexander <ralexander@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Michele Mesaros <mmesaros@gcpud.org>
Subject: FW: Email Approval for Itron contract invoices: 130-4026A CO 5: Comm. Memo

Hello John,

Have you had the opportunity to complete the Commission Memo? I had informed the Contractor, we are attempting to have it approved by Council on September 12th. Therefore, the packet deadline is the **31st of August** – Thursday at 11am. In order to meet the deadline, I will need to receive it by 12pm tomorrow. It will require Legal, Peer Review, and Anixter’s review prior to being submitted on Thursday.

Thank you,

Shelli Tompkins

Procurement Officer

OFFICE 509.906.6983

EMAIL stompkins@gcpud.org

From: Ron Alexander <ralexander@gcpud.org>
Sent: Tuesday, August 22, 2023 9:37 AM
To: John Kemman <jkemman@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Shelli Tompkins <stompkins@gcpud.org>
Cc: Michele Mesaros <mmesaros@gcpud.org>
Subject: RE: Email Approval for Itron contract invoices

Hi John.

Just want to make sure I understand. How does the math work in this memo. I see about \$125k in total cost for the two invoices. Then the rest is the new contract cost on top of that which pushes us past the \$500k reset value? We may need to add a little more information to understand what is happening, including the new contract cost.

In the memo I see the following:

Discussion: *During the process of initiating the new AMI SaaS contract, the existing contract was maintained and invoiced monthly. This pushed the contract past the **\$500K reset value**. This approval is required to pay the past due invoices for April through June of 2023 which bridged the gap until the new contract took effect.*

Justification: *The justification for these costs is to finalize the closeout of the previous contract and bring the status of the old contract to current and closed.*

Financial Considerations: *The cost of the two invoices is **\$50371.32** and \$25185.66 for a total of **\$75556.98**.*

From: John Kemman <jkemman@gcpud.org>

Sent: Tuesday, August 22, 2023 8:01 AM

To: Ron Alexander <ralexander@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Shelli Tompkins <stompkins@gcpud.org>

Cc: Michele Mesaros <mmesaros@gcpud.org>

Subject: Email Approval for Itron contract invoices

Good Morning Ron and Chris,

Would you please provide an email approving the attached memo for the payment of the final 2 invoices for the previous AMI contract to close it out. Once you approve shelli can submit it for the commission packet.

Thanks,

John Kemman
Grant County PUD #2
Construction and Maintenance
Ephrata Service Center
Cell: 253-678-6109

From: [Chris Heimbigner](#)
To: [Michele Mesaros](#); [John Kemman](#)
Cc: [Ron Alexander](#); [Shelli Tompkins](#)
Subject: RE: Email Approval for Itron contract invoices
Date: Tuesday, August 22, 2023 8:11:03 AM

Perfect, thank you Michelle.

Chris

From: Michele Mesaros <mmesaros@gcpud.org>
Sent: Tuesday, August 22, 2023 8:10 AM
To: Chris Heimbigner <Cheimbigner@gcpud.org>; John Kemman <jkemman@gcpud.org>
Cc: Ron Alexander <ralexander@gcpud.org>; Shelli Tompkins <stompkins@gcpud.org>
Subject: RE: Email Approval for Itron contract invoices

It should come from FE0000's budget.

Michele Mesaros

Administrative Assistant

Enterprise Technology

CELL 714.726.1712

EMAIL mmesaros@gcpud.org



grantpud.org

From: Chris Heimbigner <Cheimbigner@gcpud.org>
Sent: Tuesday, August 22, 2023 8:06 AM
To: John Kemman <jkemman@gcpud.org>
Cc: Michele Mesaros <mmesaros@gcpud.org>; Ron Alexander <ralexander@gcpud.org>; Shelli Tompkins <stompkins@gcpud.org>
Subject: RE: Email Approval for Itron contract invoices

I approve.

Where is the money coming from?

Chris

From: John Kemman <jkemman@gcpud.org>
Sent: Tuesday, August 22, 2023 8:01 AM

To: Ron Alexander <ralexander@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Shelli Tompkins <stompkins@gcpud.org>

Cc: Michele Mesaros <mmesaros@gcpud.org>

Subject: Email Approval for Itron contract invoices

Good Morning Ron and Chris,

Would you please provide an email approving the attached memo for the payment of the final 2 invoices for the previous AMI contract to close it out. Once you approve shelli can submit it for the commission packet.

Thanks,

John Kemman
Grant County PUD #2
Construction and Maintenance
Ephrata Service Center
Cell: 253-678-6109

From: [John Kemman](#)
To: [Shelli Tompkins](#)
Cc: [Chris Heimbigner](#)
Subject: RE: 130-4026A Change Order No. 5: REVIEW ASAP
Date: Wednesday, August 30, 2023 11:03:49 AM

Yes shelli I just looked at it and I have no issues.

Thanks,

John Kemman
Grant County PUD #2
Construction and Maintenance
Ephrata Service Center
Cell: 253-678-6109

From: Shelli Tompkins <stompkins@gcpud.org>
Sent: Wednesday, August 30, 2023 10:50 AM
To: John Kemman <jkemman@gcpud.org>
Cc: Chris Heimbigner <Cheimbigner@gcpud.org>
Subject: RE: 130-4026A Change Order No. 5: REVIEW ASAP
Importance: High

Hi John,

Would you review the Change Order so I may proceed once I receive Anxiter's response? We are on a tight schedule.

Shelli Tompkins

Procurement Officer

OFFICE 509.906.6983

EMAIL stompkins@gcpud.org

From: Shelli Tompkins
Sent: Tuesday, August 29, 2023 6:21 PM
To: John Kemman <jkemman@gcpud.org>
Cc: Chris Heimbigner <Cheimbigner@gcpud.org>
Subject: 130-4026A Change Order No. 5: REVIEW ASAP
Importance: High

Good afternoon, John.

The draft Change Order No. 5, for the Anxiter invoices and Commission, is ready for your review and approval. The draft Change Order may be reviewed on the [C365 dashboard here](#). Please let me

know when your review has been completed.

Note – I have sent it to Anixter, Daniel Schultz, for review and is pending his approval as well.

Reminder – Tomorrow by 5pm is my deadline to have this completed for the Commission packet.

Thank you,

Shelli Tompkins

Procurement Officer

OFFICE 509.906.6983

EMAIL stompkins@gcpud.org

HOURS M-TH 8AM-4:30PM, FRI 7:30AM-4PM



grantpud.org

CHANGE ORDER
NO. 5

Pursuant to Section 6, the following changes are hereby incorporated into this Contract:

- A. Description of Change: Increase the Contract Price to pay past due invoices April 2023 through June 2023.
- B. Time of Completion: The completion date shall remain June 30, 2023.
- C. Contract Price Adjustment: As a result of this Change Order, the not to exceed Contract Price shall be increased by the sum of \$69,702.00 plus applicable sales tax. This Change Order shall not provide any basis for any other payments to or claims by the Contractor as a result of or arising out of the performance of the work described herein. The total revised maximum Contract Price is \$1,819,702.00, including changes incorporated by this Change Order.
- D. Except as specifically provided herein, all other Contract terms and conditions shall remain unchanged.

Public Utility District No. 2
of Grant County, Washington

Anixter, Inc.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Change Order Table

Contract Title: Supply and Install an Advanced Metering Infrastructure (AMI) - Ongoing Service

Contract No.	130-4026A	Award Date:	4/25/2017
Project Manager:	John Kemman	Original Contract Amount:	\$1,300,000.00
District Representative (If Different):		Original Contract completion:	11/30/2017
Contractor:	Anixter, Inc.	Total CO Cost Change Amt	\$519,702.00

CO#	Change Description	Approved by	Executed Date	Revised Completion Date	Cost Change Amount	Revised Contract Amount	Authority Level Tracking
1	Extend the Contract Completion Date and revise the not to exceed Contract Price.	Executive Mgmt	01/03/22	11/30/22	\$450,000.00	\$1,750,000.00	\$450,000.00
2	Extend the Contract Completion Date and replace Section 2 of Exhibit "A" - Pricing, Fees, & Notes with the revised version attached to the Change Order.	Senior Mgmt	11/30/22	03/30/23	\$0.00	\$1,750,000.00	\$450,000.00
3	Extend the contract Completion Date	Senior Mgmt	03/28/23	05/15/23	\$0.00	\$1,750,000.00	\$450,000.00
4	Extend the contract Completion Date	Senior Mgmt	05/16/23	06/30/23	\$0.00	\$1,750,000.00	\$450,000.00
5	Increase Contract Price to pay past Invoices for after the fact Change Order.	Comm		NA	\$69,702.00	\$1,819,702.00	\$519,702.00
Total Change Order Cost Change Amount					519,702.00		