

A G E N D A
GRANT COUNTY PUBLIC UTILITY DISTRICT
30 C Street SW – Commission Meeting Room
Ephrata, Washington
COMMISSION MEETING
Tuesday, August 22, 2023

An Executive Session may be called at any time for purposes authorized
by the Open Public Meetings Act

- 8:30 a.m.** Executive Session
- 9:00 a.m.** Commission Convenes
Review and Sign Vouchers
- 9:30 a.m.** Reports from staff
- 12:00 Noon** Lunch with County Commissioners
- 1:00 p.m.** Safety Briefing
Pledge of Allegiance
Attendance
Public requests to discuss agenda items/non-agenda items
Correspondence
Business Meeting

1. Consent Agenda

Approval of Vouchers

Meeting minutes of August 8, 2023

2. Regular Agenda

9027 – Resolution Providing for the Filing of a Proposed Budget for the Year 2024, Setting a Date for Public Hearing Thereon and Authorizing Notice of Such Meeting.

3. Review Items For Next Business Meeting

XXXX – Resolution Accepting a Bid and Awarding Contract 130-11724H, for West Canal and Quincy Foothills Transmission Labor.

4. Calendar

5. Reports from Staff (if applicable)

Adjournment

CONSENT AGENDA

Draft - Subject to Commission Review

REGULAR MEETING OF PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY

August 8, 2023

The Commission of Public Utility District No. 2 of Grant County, Washington, convened at 9:00 a.m. at Grant PUD’s Main Headquarters Building, 30 C Street SW, Ephrata, Washington and via Microsoft Teams Meeting / +1 509-703-5291 Conference ID: 596 502 173# with the following Commissioners present: Nelson Cox, President; Tom Flint, Vice-President; Terry Pyle, Secretary; Larry Schaapman, Commissioner and Judy Wilson, Commissioner.

An executive session was announced at 8:30 a.m. to last until 8:55 a.m. to review performance of a public employee pursuant to RCW 42.30.110(1)(g) and to discuss lease or purchase of real estate if disclosure would increase price pursuant to RCW 42.30.110(1)(b). The executive session concluded at 8:55 a.m. and the regular session resumed.

The Commission convened to review vouchers and correspondence.

The Commission recessed at 9:16 a.m.

The Commission resumed at 9:30 a.m.

Due to a technical error, neither the video nor audio recording was activated between the time period of 9:30 a.m. and 10:20 a.m.

A round table discussion was held regarding the following topics: vegetation management concern on recently purchased switchyard property in the Quincy area; Wanapum to Mountain View Transmission Line design and associated easement needs; follow-up regarding status of previous Sabey line request; concern with vegetation management surrounding rural fiber huts; AgPower Users request for hydrogen presentation and request for talking points to include both hydrogen and SMR project exploration; customer inquiry regarding easement/county right of way and process for providing advance notification to property owners when new lines are placed; appreciation noted to crews working on Priest Rapids Right Embankment project; recap from recent Public Power Council (PPC) meeting which included a BPA Strategic Plan Report; Northwest River Partners restructuring and phase-in period for recalculation of membership dues; and recap from Energy NW meeting regarding discussions associated with transmission planning.

John Mertlich, Senior Manager of FP&A, reviewed the 2024 Preliminary Budget Report.

Julie Pyper, Chief Administrative Officer; Thomas Stredwick, Senior Manager of Employee Experience and Organizational Development; and Scott Sundberg, Organizational Development Supervisor, presented results of the 2023 Safety Perception Survey and the recent Employee Engagement Survey.

The Commission recessed at 11:50 a.m.

The Commission resumed at 12:00 p.m.

An executive session was announced at 12:00 p.m. to last until 12:55 p.m. to review performance of a public employee pursuant to RCW 42.30.110(1)(g). The executive session concluded at 12:55 p.m. and the regular session resumed.

Consent agenda motion was made Mrs. Wilson and seconded by Mr. Flint to approve the following consent agenda items:

| | | | | |
|------------------------------|-----------|---------|-----------|-----------------|
| Payment Number | 133777 | through | 134250 | \$12,133,513.58 |
| Payroll Direct Deposit | 220875 | through | 221694 | \$2,484,189.95 |
| Payroll Tax and Garnishments | 20230726A | through | 20230731A | \$1,095,607.44 |

Meeting minutes of July 25, 2023.

After consideration, the above consent agenda items were approved by unanimous vote of the Commission.

Motion was made by Mr. Flint and seconded by Mr. Pyle authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Contract 470-11968 with Blue Compass RV for the cost of purchase of a 2022 Jayco Precept 36A Class A Motorhome / replacement of vehicle #102 Wanapum Discovery Unit (WANDU) with cost totaling \$149,863.00 plus tax and license fees for a total of \$164,000.53. After consideration, the motion passed by unanimous vote of the Commission.

The Commissioners reviewed future agenda items.

The Commission calendar was reviewed.

Charles Meyer, Senior Manager of Enterprise Technology; Matt Johnson, IT Manager of Platform Operations; Paula Alley, IT Manager of Enterprise Systems; David Parkhurst, IT Manager of Telecom Network Services; Rob Grutko, IT Manager of Software Engineering; and Amanda Anthony, IT Manager of Quality Assurance reviewed the IT Report.

The Commission recessed at 2:30 p.m.

The Commission resumed at 2:40 p.m.

Ron Alexander, Managing Director of Power Delivery, presented training on Power Quality/Distribution and Connectivity 101.

Trade association and committee reports were reviewed.

An executive session was announced at 3:45 p.m. to last until 4:45 p.m. to review performance of a public employee with legal counsel present pursuant to RCW 42.30.110(1)(g) and to discuss pending litigation with legal counsel present pursuant to RCW 42.30.110(1)(i). The executive session concluded at 4:35 p.m. and the regular session resumed.

There being no further business to discuss, the Commission adjourned at 4:35 on Tuesday, August 8 and reconvened on Tuesday, August 10 at the Moses Lake Local Office, 312 W Third Avenue, Moses Lake, Washington for the purpose of providing input on the Irrigation Demand Response and any other business that may come before the Commission with the following Commissioners present: Nelson Cox, Terry Pyle and Larry Schaapman. A copy of the notice of adjournment was posted to the Grant PUD website.

There being no further business to discuss, the Commission adjourned at 4:30 p.m. on August 10th and reconvened on Tuesday, August 15th at 8:30 a.m. at Grant PUD's Main Headquarters Building, Conference Room E, 30 C Street SW, Ephrata, Washington for the purpose of holding a workshop and any other business that may come before the Commission with the following Commissioners present: Judy Wilson, Nelson Cox, Tom Flint, Terry Pyle and Larry Schaapman. A copy of the notice of adjournment was posted to the Grant PUD website.

The Commission recessed at 12:10 p.m.

The Commission resumed at 12:15 p.m.

An executive session was announced at 12:15 p.m. to last until 1:00 p.m. to review performance of a public employee with legal counsel present pursuant to RCW 42.30.110(1)(g), to discuss lease or purchase of real estate if disclosure would increase price with legal counsel present pursuant to RCW 42.30.110(1)(b) and to discuss pending litigation with legal counsel present pursuant to RCW 42.30.110(1)(i). The executive session concluded at 1:00 p.m. and the regular session resumed.

There being no further business to discuss, the August 8, 2023 meeting officially adjourned at 1:00 p.m. on August 15, 2023.

Nelson Cox, President

ATTEST:

Terry Pyle, Secretary

Tom Flint, Vice President

Larry Schaapman, Commissioner

Judy Wilson, Commissioner

REGULAR AGENDA

RESOLUTION NO. 9027

A RESOLUTION PROVIDING FOR THE FILING OF A PROPOSED BUDGET FOR THE YEAR
2024, SETTING A DATE FOR PUBLIC HEARING THEREON AND AUTHORIZING NOTICE
OF SUCH MEETING

Recitals

1. Pursuant to RCW 54.16.080, Grant PUD is required to prepare a proposed budget and file it in its records on or before the first Monday in September;

WHEREAS, the preliminary proposed Budget of Revenue and Expenditures for Grant PUD for the year 2023 is attached hereto as Exhibits A and B; and

WHEREAS, public comment on the proposed budget will be officially open October 12th during the regular scheduled Commission Meeting and the District is planning to schedule public hearings regarding the proposed 2023 budget in the month of October at which any rate payer may appear and be heard for or against the whole or any part thereof.

NOW, THEREFORE BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that the preliminary 2024 budget is hereby made a part of the District's official records and public comment regarding the proposed 2023 budget shall open October 10th, 2023 during the regular scheduled Commission Meeting and conclude upon adoption of the budget. Notice of scheduled public hearings shall be published at least two consecutive weeks prior to the public hearing in a newspaper printed and of general circulation in Grant County.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 22nd day of August, 2023.

President

ATTEST:

Secretary

Vice President

Commissioner

Commissioner

SUMMARY OF CONSOLIDATED FORECASTED FINANCIAL RESULTS

Combined Financial Results**Exhibit A - \$ in thousands - 2024 Budget**

| Budgeted Items | Actuals | Forecast | Budget Forecast |
|---|--------------|--------------|--------------------|
| | 2022 | 2023 | 2024 |
| Total O&M | \$ 167,074 | \$ 179,942 | \$ 190,505 |
| Taxes | \$ 21,151 | \$ 23,767 | \$ 23,767 |
| Electric Capital | \$ 86,550 | \$ 81,252 | \$ 74,445 |
| PRP Capital | \$ 69,822 | \$ 88,447 | \$ 100,749 |
| Total Capital | \$ 156,372 | \$ 169,698 | \$ 175,195 |
| Debt Service (net of Rebates) | \$ 74,190 | \$ 76,393 | \$ 75,917 |
| Total Expenditures | \$ 418,787 | \$ 449,800 | \$ 465,383 |
| Expenditures offsets for deduction | | | |
| Contributions in Aid of Construction | \$ (10,781) | \$ (10,713) | \$ (12,257) |
| Sales to Power Purchasers at Cost | \$ (28,654) | \$ (21,108) | \$ (16,775) |
| Net Power (+ Expense, -Revenue) | \$ (86,554) | \$ (118,892) | \$ (81,477) |
| Total Expenditures Offset | \$ (125,989) | \$ (150,713) | \$ (110,508) |
| Total Budgeted Expenditures | \$ 292,798 | \$ 299,087 | \$ 354,875 |

Combined Financial Results**Exhibit B - \$ in thousands - 2024 Budget**

| CONSOLIDATED OPERATIONAL PERFORMANCE | Actuals | Forecast | Budget Forecast |
|--|--------------|--------------|--------------------|
| | 2022 | 2023 | 2024 |
| Sales to Power Purchasers at Cost | \$ 28,654 | \$ 21,108 | \$ 16,550 |
| Retail Energy Sales | \$ 265,721 | \$ 284,387 | \$ 322,727 |
| Net Power (Net Wholesale + Other Power Revenue) | \$ 86,554 | \$ 118,892 | \$ 81,477 |
| Fiber Optic Network Sales | \$ 12,775 | \$ 12,300 | \$ 12,500 |
| Other Revenues | \$ 3,409 | \$ 2,574 | \$ 2,574 |
| Operating Expenses | \$ (167,074) | \$ (179,942) | \$ (190,505) |
| Taxes | \$ (21,151) | \$ (23,767) | \$ (23,767) |
| Net Operating Income (Loss) Before Depreciation | \$ 208,888 | \$ 235,553 | \$ 221,557 |
| Depreciation and amortization | \$ (78,312) | \$ (80,626) | \$ (82,246) |
| Net Operating Income (Loss) | \$ 130,576 | \$ 154,927 | \$ 139,310 |
| Interest, debt and other income | \$ (50,943) | \$ (30,919) | \$ (33,044) |
| CIAC | \$ 10,781 | \$ 10,713 | \$ 12,257 |
| Change in Net Position | \$ 90,414 | \$ 134,721 | \$ 118,523 |

M E M O R A N D U M

July 24, 2023

TO: Board of Commissioners
Rich Wallen, General Manager

VIA: Bonnie Overfield, CFO *Bonnie Overfield*

FROM: John Mertlich, Sr. Manager FP&A

SUBJECT: 2024 Preliminary Proposed Budget Filing

Purpose: To submit the 2024 preliminary Proposed Budget Filing per RCW and establish a period of public comment for the proposed budget.

Discussion: Per RCW 54.16.080, the District is required annually to submit a proposed filing and schedule a public hearing for the upcoming year's budget. "The Commission shall prepare a proposed budget of the contemplated financial transactions for the ensuing year and file it in its records, on or before the first Monday in September". Accordingly, on August 24th the preliminary Proposed Budget Filing and corresponding Resolution will be submitted to the Commission for filing in the District's records. The RCW states that a period of public comment on the budget will be opened beginning the first Monday of October through the end of the public hearings. ****Note: due to the regularly scheduled Commission meetings taking place on the 2nd and 4th Tuesdays of October; the official opening of the budget will take place on October 10th (the second Tuesday) at the regular scheduled meeting.** The public hearings are tentatively scheduled for October 10th and 12th. Public hearings will be advertised two weeks prior to the hearing.

The 2024 preliminary Proposed Budget Filing is a reflection of management's commitment to:

- Continue to deliver on the 7 key Strategic Objectives.
- Focus on long-term value for all customers.
- Investing in assets ensures access to long-term, low-cost PRP resource.
- Increased focus on efficiency gains, containing costs, and pursuing new revenue sources to ensure financial health while delivering power reliably.
- Retail electric price increases, needed for financial stability, not planned to exceed 2.5% for 2024.

Recommendation: As established by RCW, approve the attached resolution providing for the 2024 preliminary Proposed Budget Filing and establishment of a period for public comment.

Cc: Mitch Delabarre

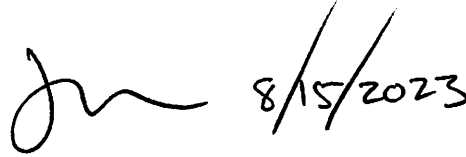
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- Increased focus on efficiency gains, containing costs, and pursuing new revenue sources to ensure financial health while delivering power reliably.
- Retail electric price increases, needed for financial stability, not planned to exceed 2.5% for 2024.

Recommendation: As established by RCW, approve the attached resolution providing for the 2024 preliminary Proposed Budget Filing and establishment of a period for public comment.

Cc: Mitch Delabarre

For Commission Review – 8/22/2023

RESOLUTION NO. XXXX

RESOLUTION ACCEPTING A BID AND AWARDING CONTRACT 130-11724H, FOR WEST CANAL AND QUINCY FOOTHILLS TRANSMISSION LABOR

Recitals

- 1. Bids were publicly opened on August 9, 2023 for Contract 130-11724H, for West Canal and Quincy Foothills Transmission Labor;
- 2. Bid proposals were received from the following suppliers/contractors and evaluated by Grant PUD’s staff;

| | |
|-------------------------------|----------------|
| • Sturgeon Electric | \$1,054,897.80 |
| • Potelco, Inc. | \$1,391,937.00 |
| • Henkels and McCoy | \$1,662,527.81 |
| • International Line Builders | \$1,859,883.04 |
| • Palouse Power | \$3,319,337.56 |

- 3. The low bid, submitted by Sturgeon Electric is both commercially and technically compliant with Grant PUD’s contract requirements;
- 4. The bid is less than the Engineer’s Estimate of \$1,200,000.00; and
- 5. Grant PUD’s Senior Manager of Power Delivery Engineering and Managing Director of Power Delivery concur with staff and recommend award to Sturgeon Electric as the lowest responsible and best bid based on Grant PUD’s plan and specifications.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that the General Manager is authorized to enter into a contract, Contract 130-11724H, for West Canal and Quincy Foothills Transmission Labor with Sturgeon Electric of Troutdale, OR in the amount of \$1,054,897.80 plus applicable sales tax, upon receipt of the required payment and performance bond in a manner satisfactory to Grant PUD’s Counsel.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this day of August, 2023

President

ATTEST:

Secretary

Vice President

Commissioner

Commissioner

MEMORANDUM

August 22, 2023

TO: Richard Wallen, General Manager

VIA: Jeff Grizzel, Chief Operating Officer
Julie Pyper, Chief Administrative Officer
Ron Alexander, Managing Director of Power Delivery
Chris Heimbigner, Senior Manager Power Delivery
Aaron Kuntz, Senior Manager of the EPMO
Allen Chatriand, Manager EPMO Power Delivery

FROM: Matt Moots, Project Manager

SUBJECT: Award of Contract 130-11724H, West Canal and Quincy Foothills Transmission Labor

⊘

Purpose: To request Commission approval to award Contract 130-11724H to Sturgeon Electric. This contract is a labor contract to build the new West Canal and Quincy Foothills Transmission Lines in the amount of \$1,054,897.80. The project is fully funded by the West Canal and Quincy Foothills customers.

Discussion: This Contract supports the construction of new Transmission lines to the new West Canal and Quincy Foothills substations, currently under construction. These new lines will extend from the existing Quincy Plains Transmission lines.

West Canal customer has requested the ability to connect 40 MVA of electric load to Grant PUD's Electric System, for the purpose of operating a Data Center. The West Canal Substation will feature (2) two 41 MVA transformers that will provide (10) ten 20 MVA capacity 3-Phase feeds. The new feeds will provide a total of 40 MVA of Load and 40 MVA of redundant electrical service.

Quincy Foothills customer has requested the ability to connect 60 MVA of electric load to Grant PUD's Electric System for the purpose of operating a Data Center. The planned construction will build a substation providing four 3-phase circuits from four separate circuit breakers at a nominal voltage of 13.2 kV. There will be a combined capacity of 60 MVA, allowing two feeders to power the primary circuits and two feeders will serve as redundant distribution facilities. The design intends to have approximately 60 MVA of load connected to the substation with 20 MVA left for future use.

The District solicited bids from prequalified high voltage electrical bidders via the ProcureWare site. The bids opened on August 9th, 2023, at 2:00 PM. The following five contractors submitted bids:

| | |
|-----------------------------|----------------|
| Sturgeon Electric | \$1,054,897.80 |
| Potelco | \$1,391,937.00 |
| Henckels and McCoy | \$1,662,527.81 |
| International Line Builders | \$1,859,883.04 |
| Palouse Power | \$3,319,337.69 |

The Engineer's Estimate is \$1,200,000.00

Staff evaluated bids using several criteria including the Total Bid Price, completion schedule, and Bidder's Data. Sturgeon Electric is the low compliant bidder.

Justification: This Contract supports new construction for the Transmission lines from the existing Quincy Plains Substation to the new West Canal and Quincy Foothills substations, currently under construction. The project is fully funded by the West Canal and Quincy Foothills customers. Without the award of this contract, the District will not meet its commitment to providing the requested load capacity to West Canal and Quincy Foothills.

Financial Consideration: District staff concluded the Contract Price is fair and reasonable based upon the scope of work. The cost contributions paid by the customer to date for this service are \$14,449,587 for West Canal Substation and \$15,429,400.00 for Quincy Foothills Substation.

The Initiative IDs are IN347 (West Canal) and IN361 (Quincy Foothills). Costs will be charged to Project IDs 103663 (West Canal) and 103669 (Quincy Foothills). The Cost Center to be used is EC4100.

Recommendations: Commission approval to award labor Contract 130-11724H to Sturgeon Electric, to construct the West Canal and Quincy Foothills Transmission Lines, not to exceed a Contract Price of \$1,054,897.80

Legal Review: See the attached email.

Nicona Butler

From: Chris Heimbigner
Sent: Thursday, August 10, 2023 9:25 AM
To: Nicona Butler; Allen Chatriand; Aaron Kuntz; Ron Alexander
Cc: Matt Moots; Randy Kono
Subject: Re: Contract 130-11724H - West Canal and Quincy Foothills Transmission Labor

I have reviewed and approve.

Chris

Get [Outlook for iOS](#)

From: Nicona Butler <Nbutler@gcpud.org>
Sent: Thursday, August 10, 2023 9:20:09 AM
To: Allen Chatriand <achatriand@gcpud.org>; Aaron Kuntz <Akuntz@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Ron Alexander <ralexander@gcpud.org>
Cc: Matt Moots <mmoots@gcpud.org>; Randy Kono <Rkono@gcpud.org>
Subject: Contract 130-11724H - West Canal and Quincy Foothills Transmission Labor

Good Morning!

I am needing responses from each of you approving this Contract to be submitted to the Commission Packet for review. For the materials to be reviewed, including legal approval, the link to the Commission Items are here → [C365Web \(contracts365.com\)](https://contracts365.com).

Please respond to this email string with your approval.

Thank you!

Nicona Butler, CPPB
Procurement Officer

OFFICE 509.754.6749
EXT. 3232
EMAIL nbutler@gcpud.org



grantpud.org

Nicona Butler

From: Aaron Kuntz
Sent: Thursday, August 10, 2023 9:36 AM
To: Nicona Butler; Allen Chatriand; Chris Heimbigner; Ron Alexander
Cc: Matt Moots; Randy Kono
Subject: RE: Contract 130-11724H - West Canal and Quincy Foothills Transmission Labor

I approve

Aaron Kuntz
Senior Manager Enterprise Project Management Office
Grant County PUD
509-306-9099

From: Nicona Butler <Nbutler@gcpud.org>
Sent: Thursday, August 10, 2023 9:20 AM
To: Allen Chatriand <achatriand@gcpud.org>; Aaron Kuntz <Akuntz@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Ron Alexander <ralexander@gcpud.org>
Cc: Matt Moots <mmoots@gcpud.org>; Randy Kono <Rkono@gcpud.org>
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Procurement Officer

OFFICE 509.754.6749
EXT. 3232
EMAIL nbutler@gcpud.org



grantpud.org

Nicona Butler

From: Allen Chatriand
Sent: Thursday, August 10, 2023 9:37 AM
To: Nicona Butler; Aaron Kuntz; Chris Heimbigner; Ron Alexander
Cc: Matt Moots; Randy Kono
Subject: RE: Contract 130-11724H - West Canal and Quincy Foothills Transmission Labor

I approve

From: Nicona Butler <Nbutler@gcpud.org>
Sent: Thursday, August 10, 2023 9:20 AM
To: Allen Chatriand <achatriand@gcpud.org>; Aaron Kuntz <Akuntz@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Ron Alexander <ralexander@gcpud.org>
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EXT. 3232
EMAIL nbutler@gcpud.org



grantpud.org

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Sent: Thursday, August 10, 2023 9:36 AM
To: Nicona Butler; Allen Chatriand; Aaron Kuntz; Chris Heimbigner
Cc: Matt Moots; Randy Kono
Subject: RE: Contract 130-11724H - West Canal and Quincy Foothills Transmission Labor

Good morning Nicona. I approve.

From: Nicona Butler <Nbutler@gcpud.org>
Sent: Thursday, August 10, 2023 9:20 AM
To: Allen Chatriand <achatriand@gcpud.org>; Aaron Kuntz <Akuntz@gcpud.org>; Chris Heimbigner <Cheimbigner@gcpud.org>; Ron Alexander <ralexander@gcpud.org>
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