

REGULAR MEETING
OF PUBLIC UTILITY DISTRICT NO. 2 OF GRANT COUNTY

June 27, 2023

The Commission of Public Utility District No. 2 of Grant County, Washington, convened at 8:30 a.m. at Grant PUD’s Main Headquarters Building, 30 C Street SW, Ephrata, Washington and via Microsoft Teams Meeting / +1 509-703-5291 Conference ID: 596 502 173# with the following Commissioners present: Nelson Cox, President; Tom Flint, Vice-President; Terry Pyle, Secretary (a.m. session only via virtual Microsoft Teams); Larry Schaapman, Commissioner and Judy Wilson, Commissioner.

The Commission convened to review vouchers and correspondence.

An executive session was announced at 8:42 a.m. to last until 8:55 a.m. to review performance of a public employee pursuant to RCW 42.30.110(1)(g). The executive session concluded at 8:55 a.m. and the regular session resumed.

Rich Wallen, GM/CEO, recognized Kristi Van Diest, Organizational Change Management (OCM) Project Coordinator, and Lindsay Thompson, Organizational Change Management (OCM), for their exemplary efforts in support of the Organizational Strategy Deployment efforts.

A round table discussion was held regarding the following topics: recap from the American Public Power Association (APPA) National Conference and upcoming Columbia River Treaty Meeting with John Hairston of Bonneville Power Administration (BPA).

JT Wallace, Project Coordinator, provided a Voith Change Order Status Report.

Craig Bressan, Senior Manager of Safety, provided the June Safety Report.

Craig Bressan, Senior Manager of Safety, presented the Safety Health and Improvement Plan (SHIP).

Matt Moots, Contractor, provided a status update on the West Canal and Quincy Foothills Substation Labor Contract.

The Commission recessed at 10:30 a.m.

The Commission resumed at 10:40 a.m.

Thomas Stredwick, Senior Manager of Employee Experience, provided the Organizational Development Report.

Chris Roseburg, Senior Manager of Operational Excellence, provided the Operational Excellence Report.

The Commission recessed at 11:52 a.m.

The Commission resumed at 12:00 p.m.

An executive session was announced at 12:00 p.m. to last until 12:55 p.m. to review performance of a public employee with legal counsel present pursuant to RCW 42.30.110(1)(g) and to discuss pending litigation with legal counsel present pursuant to RCW 42.30.110(1)(i). The executive session concluded at 12:55 p.m. and the regular session resumed.

Motion was made by Mr. Flint and seconded by Mrs. Wilson excusing the absence of Commissioner Pyle from the afternoon business meeting. After consideration, the motion passed by unanimous vote of the Commission.

Consent agenda motion was made Mrs. Wilson and seconded by Mr. Flint to approve the following consent agenda items:

Payment Number	132682	through	133040	\$49,866,483.10
Payroll Direct Deposit	218432	through	219238	\$2,411,643.26

Payroll Tax and Garnishments	20230614A	through	20230616A	\$1,049,225.66
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Meeting minutes of June 13, 2023.

After consideration, the above consent agenda items were approved by unanimous vote of the Commission.

Resolution No. 9022 relative to adoption a non-travel meals policy was presented to the Commission. Motion was made by Mr. Schaapman and seconded by Mr. Flint to approve Resolution No. 9022. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 9022

A RESOLUTION ADOPTING A NON-TRAVEL MEALS POLICY

Recitals

1. Grant PUD desires to establish a Non-Travel Meals Policy to clarify expectations, strengthen internal controls, and ensure consistency and equity related to such expenses; and
2. Grant PUD’s Executive Management has reviewed the Non-Travel Meals Policy and recommends its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that:

Section 1. The Non-Travel Meals Policy attached hereto is hereby adopted and shall be effective August 1, 2023.

Section 2. The General Manager/CEO is authorized to modify Grant PUD’s Non-Travel Meals Policy from time to time subject to the following limitations:

1. Expenses shall be limited to that which is necessary for and consistent with Grant PUD business requirements.
2. The policy and reimbursements shall always be subject to and consistent with the requirements of all applicable laws and regulations.
3. Only reasonable and necessary expenses incurred in accordance with the requirements contained herein shall be reimbursed by Grant PUD.
4. Any proposed change to the policy shall be submitted to Grant PUD’s Commission at least 20 days prior to being put into effect. For clarity, the 20-day timeline begins on the date of the applicable Commission meeting.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 27th day of June, 2023.

After consideration, the above consent agenda items were approved by unanimous vote of the Commission.

Resolution No. 9023 relative to amending Grant PUD’s travel policy was presented to the Commission. Motion was made by Mr. Flint and seconded by Mr. Schaapman to approve Resolution No. 9023. After consideration, the motion passed by unanimous vote of the Commission.

RESOLUTION NO. 9023

A RESOLUTION AMENDING GRANT PUD’S TRAVEL POLICY AND SUPERSEDING ALL PRIOR RESOLUTIONS RELATING TO GRANT PUD’S TRAVEL POLICY

Recitals

1. Grant PUD desires to update the Travel Policy to clarify expectations, strengthen internal controls, and ensure consistency and equity in the application of the policy; and

- 2. Grant PUD’s Executive Management has reviewed the attached Travel Policy and recommends its adoption.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 2 of Grant County, Washington, that:

Section 1. The attached Travel Policy is hereby approved and adopted and shall be effective August 1, 2023.

Section 2. The General Manager/CEO is authorized to modify Grant PUD’s Travel Policy from time to time subject to the following limitations:

- 1. Employee travel shall be limited to that which is necessary for and consistent with Grant PUD business requirements.
- 2. The policy and travel reimbursements shall always be subject to and consistent with the requirements of all applicable laws and regulations.
- 3. Only reasonable and necessary travel and expenses incurred in accordance with the requirements contained herein shall be reimbursed by Grant PUD.
- 4. All travel shall be done in the most prudent and economical manner.
- 5. Any proposed change to the policy shall be submitted to Grant PUD’s Commission at least 20 days prior to being put into effect. For clarity, the 20-day timeline begins on the date of the applicable Commission meeting.

Section 3. As of August 1, 2023, any prior resolutions inconsistent with the Travel Policy adopted herein, including Resolution Nos. 7395 and 8127, are hereby superseded to the extent of the inconsistency.

PASSED AND APPROVED by the Commission of Public Utility District No. 2 of Grant County, Washington, this 27th day of June, 2023.

Motion was made by Mr. Flint and seconded by Mrs. Wilson authorizing the General Manager/CEO, on behalf of Grant PUD, to execute Change Order No. 1 to Contract 430-08476 with Moss Adams LLP, increasing the not-to-exceed contract amount by \$726,000.00 for a new contract total of \$1,926,000.00, revising the rate schedule, extending the contract completion date to July 1, 2026, and resetting the delegated authority levels to the authority granted to the General Manager/CEO per Resolution No. 8609 for charges incurred as a result of Change Order No. 1. After consideration, the motion passed by unanimous vote of the Commission.

The Commissioners reviewed future agenda items.

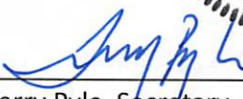
The Commission calendar was reviewed.

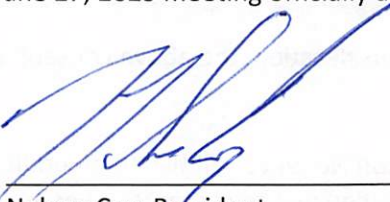
Randy Kono, Engineer V, and Angel Barahona-Sanchez, Manager of Power Delivery Engineering, provided a Wanapum to Mountain View 230kV Transmission Line Project Report.

There being no further business to discuss, the June 27, 2023 meeting officially adjourned at 1:45 p.m.



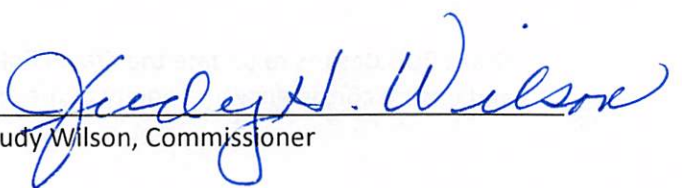
ATTEST:


 Terry Pyle, Secretary


 Nelson Cox, President


 Tom Flint, Vice President


 Larry Schaapman, Commissioner


 Judy Wilson, Commissioner